



Canadian Construction  
Association  
**Gold Seal Certification**

# Gold Seal exam glossary



## ABBREVIATIONS & ROLES

Abbreviation	Definition
CCA	Canadian Construction Association
CCDC	Canadian Construction Documents Committee
CM	Construction manager (usually owner's construction manager)
CSA	Canadian Standards Association
CSP	Construction safety practitioner
HSE	Health, safety and environment
JHSC	Joint health and safety committee
SDS	Safety data sheets
NBC	National building code
NIOSH	National Institute for Occupational Safety and Health
OCM	Owner's construction manager
OHS	Occupational health and safety
PM	Project manager
PPE	Personal protective equipment
RFI	Request for information
RFP	Request for proposal
TDG	Transportation of dangerous goods
WCB	Workers' Compensation Board
WHMIS	Workplace hazardous materials information system
RFQ	Request for qualifications Request for quotation
VOC	Volatile organic compound
Role	Definition
Consultant	The consultant is the architect or engineer, or entity licensed to practice in the province or territory of the place of the work. The consultant is the person or entity engaged by the owner or contractor depending on the contract delivery method. They provide consulting services which can include provision of preliminary studies, designs, models, drawings, specifications, and technical documentation; coordination of technical documentation prepared by others (consulting engineers, urban planners, landscape architects, and other specialist consultants); construction economics and contract administration.
Contractor	A contractor is contracted to the owner of a project through the prime contract and takes full responsibility for the project's completion. The contractor oversees the construction of the project including sourcing materials, hiring subcontractors and furnishing equipment and tools. They also assume responsibility for key factors like schedule and site safety. The contractor will coordinate work and contract requirements with the subcontractors and consultants as required.

Foreman	Normally the foreman is a construction worker with many years of experience in a particular trade who is charged with organizing the overall construction of a particular project for a particular contractor or subcontractor. Typically, the foreman is a person with specialist knowledge of a given trade who has moved into the position and is now focused on an overall management of their trade on the jobsite.
Owner's construction manager	An owner's construction manager is accountable to the procurement authority, which could include owners, consultants (on behalf of owners), general contractors, construction managers and design builders, for time, cost, quality, and general overall project performance, and is responsible for promoting close and harmonious relations with the stakeholders.
Prime consultant	The prime consultant employs specialist sub-consultants who are specialists in their fields of expertise like mechanical, electrical, structural, landscaping, etc. The prime consultant manages, coordinates and often pays the sub-consultants to provide a complete design and construction documents for a project.
Subcontractor	A subcontractor is a company or person whom a contractor subcontracts to perform a specific scope of work as part of an overall project. Subcontractors are specialists in their trade which can be electrical, mechanical, structural steel, drywall, painting etc. There are many subcontractors on construction sites who are managed by the contractor.
Supervisor	<p>A supervisor, working for the contractor, oversees the operations of a construction site from planning to completion. The duties of a contractor's supervisor will vary. However, they can expect to be responsible for daily scheduling, supervising all subcontractors, own forces, activities and tasks, and ensuring the safety and compliance of the site.</p> <p><b>Also means:</b></p> <p>A supervisor, working for the subcontractor, oversees the supply and installation of their specific subcontract scope of work on construction project. The duties of a subcontractor's supervisor will vary. However, they can expect to be responsible for daily scheduling, own forces, activities and tasks, ordering materials and equipment, and ensuring the safety of their own work force.</p>